

YEAR END CLOSING OPERATIONS							
Module	Sr. No.	Process Description	T Code / Menu-path	Preceding Dependency	Subsequent Process Impacted	Periodicity(D/W/M)	Person Responsible / Location
FI	1	Open FI Posting Periods	OB52 Accounting -> Financial Accounting-> General Ledger -> Environment -> Current Settings -> S_ALR_87003642 - Open and Close Posting Periods	Open period 13 close Normal periods 1 to 12 initially. Open Special Period 13 , only for non sales accounts (exclude accounts 7*)	Allows all specific en year postings	Annual	Corporate Accounts
FI	2	End year Manual FI Postings	FB50 Accounting -> Financial Accounting-> General Ledger -> Document Entry -> FB50 - Enter G/L Account Document		All specific postings for regularisation involving generation of and FI and non sales impact -commissions on sales	Annual	Corporate Accounts
FI	3	Fiscal Year Change for Fixed Assets	AJRW Accounting -> Financial Accounting-> Fixed Assets -> Periodic Processing -> AJRW - Fiscal Year Change	None	1/Calcul evaluation on next period 2/Posting to Assets Accounting in next Fiscal Year 3/reporting Budget	Annual	Corporate Accounts
FI	4	Open FI Posting Periods	OB52 Accounting -> Financial Accounting-> General Ledger -> Environment -> Current Settings -> S_ALR_87003642 - Open and Close Posting Periods	Close Special Period 13 to 16 to be closed after full & complete finalisation. of trial balance.	All processing involving generation of and FI Document not allowed in next posting period.	Annual	Corporate Accounts
FI	5	Fixed Assets Year-End Closing	AJAB Accounting -> Financial Accounting-> Fixed Assets -> Periodic Processing -> Year-End Closing -> AJAB - Execute	After END closing period 13 =>Completion of Capitalization Activities and Posting of Final Depreciation Run for the Fiscal Year.	Posting to Previous Fiscal Year can not be continued after the year- end closing	Annual	Corporate Accounts
FI	6	Account Reconciliation for Fixed Assets	ABST2 Accounting -> Financial Accounting-> Fixed Assets -> Periodic Processing -> Year-End Closing -> ABST2 - Account Reconciliation	After END closing period 13 => Completion of Capitalisation Activities and Posting of Final Depreciation Run for the Fiscal Year.	Rectification of reported errors on account of Capitalisation or depreciation	Annual	Corporate Accounts
FI	7	Vendors & Customers	F.07 Accounting -> Financial Accounting-> Accounts Payable -> Periodic Processing -> Closing -> Carrying Forward -> F.07 - Balance Carry Forward	Scrutiny and closing of all Vendor & Customer accounts		Annual	Corporate Accounts

FI	8	Balance Sheet GL	F.16 Accounting -> Financial Accounting-> General Ledger -> Periodic Processing -> Closing -> Carrying Forward -> F.16 - Balance Carry Forward	Scrutiny and closing of all GL Balance Sheet accounts		Annual	Corporate Accounts
FI	9	P & L Items	F.16 Accounting -> Financial Accounting-> General Ledger -> Periodic Processing -> Closing -> Carrying Forward -> F.16 - Balance Carry Forward	Scrutiny and closing of all GL P & L accounts		Annual	Corporate Accounts
CO	10	Period close in CO	OKP1 Accounting > Controlling > Profitability Analysis > Actual Posting > Period End Closing > Transfer Cost Center costs > Assessment	FI closing done and FI period is closed for last month.	CO process and assessment cycle run,RES1 reporting	Annual	Reporting
CO-IM	11	Carry forward of open commitments for investment	KOCF Accounting > Controlling > Internal Orders > Year-End Closing > Commitment Carryforward		Budgetory control on investment in next year	Annual	Reporting
COCCA	12	Checking overhead report(before and after assessment run)	S_ALR_87013611 , S_ALR_87013634 , S_ALR_87013635 , S_ALR_87013625		MIS reporting ????	Annual	Reporting
FI	13	Review and download the p&l and balance sheet	S_ALR_87012284 Ledger - Reporting -> Information System -> General Ledger Reports > Balance Sheet/ Profit and Loss Statement / Cash Flow ->General > Actual/Actual Comparisons ->S_ALR_87012284	Scrutinise & Download P& L and Balance Sheet	Year end	Annual	Corporate Accounts
IM	14	Investment Management Report	_ALR_87013019 List: Budget/Actual/Commit: Accounting -> Investment Management -> Internal Orders ->Information System ->Reports for Internal Orders ->More Reports : S_ALR_87012816 , S_ALR_87012824 , S_ALR_87012993 , S_ALR_87012994 :	Special FI periods closed	Reporting	Annual	Reporting